



Port Officer Entry (Casual) - Port Kembla

About the role

Port Authority of New South Wales (Port Authority) is seeking a suitable candidate to join our Marine Operations team in Port Kembla as a Casual Port Officer Entry (POE).

You will receive approximately 12 weeks of on-the-job training (dependent on experience), however applicants must have proven experience in the Maritime field to apply.

A Port Officer's role is wide and varied – from operating Emergency Response and Pilot Cutter vessels and undertaking marine response activities to maintaining equipment and provision of berth services. A Port Officer assists in sea going personnel transfers, manning and operation of Pilot vessels, conducting pollution and incident response, audits of bulk liquid transfers, aids to navigation compliance, security patrols and other emergency response activities, as well as ensuring port users comply with relevant legislation and port procedures.

Working Conditions

Port Authority operates 7 days a week, 24 hours a day, ensuring continuous efficient service to the Port's customers. After the initial 12 week training period (which will be eight hours per day, five days a week), this position will support 24-hour operations by working both day and night 12-hour shifts on a 4 week rotating shift system.

Key Responsibilities

The NSW Government issues Port Authority with a Port Safety Operating Licence (PSOL) and this governs the work completed by a Port Officer. This work includes activities such as:

- Undertake all Marine Response activities in relation to support operations as well as Marine Pollution and Emergency Response

- Operate and crew Port Authority vessels as directed
- Conduct inspections and report on Bulk Transfers
- Ensure Port Users compliance with Dangerous Goods Legislation, relevant work/bunker permits, asset operation and Work Health and Safety and Risk Management
- Undertake training to Port Officer Grade 1 level as required.

Knowledge, skills and experience

We are seeking an outstanding candidate who demonstrates the following:

- Highly developed written and oral communication and interpersonal skills
- Outstanding team work skills and highly proactive team member
- The ability to work independently
- The ability to work effectively under pressure
- Excellent customer service
- Excellent computer literacy
- A working knowledge of policies and procedures relevant to the nature of the work
- An understanding of emergency response and the ability to provide appropriate action
- Knowledge of Equal Employment Opportunity, Work Health and Safety and cultural diversity principles

To apply for this role you must hold the following minimum qualifications and experience:

- Australian Citizen or Permanent Resident
- General Purpose Hand Certificate
- NSW Boating Licence
- Valid Motor Vehicle Licence
- Maritime Security Identification Card (MSIC) (or ability to obtain)
- Proven experience in the Maritime field
- *Master < 24m Near Coastal (Restricted to Sheltered Waters) – desirable*
- *First Aid certificate - desirable*
- *Coxswain's certificate - desirable*

Who are we?

We are a diverse team of specialists who work together to provide safe, efficient and sustainable world-class port and marine services in Sydney, Botany, Newcastle, Kembla, Eden and Yamba. We are Harbour Masters and Marine Pilots operating on the open water; we are security and navigation experts keeping ships safe; we are project planners building for the future; we are hosts welcoming 1.6 million cruise passengers to NSW each year; and we are the corporate and IT teams who bring it all together.

Port Authority values a healthy, supportive and challenging workplace, which embraces diversity. We encourage people from all backgrounds to apply for our roles.

Application process

Please apply via Seek (link: <https://www.seek.com.au/job/38139660>) by 5:00pm Friday 8 February 2019, including a cover letter and your resume in the application. Your cover letter must clearly list your qualifications.