

Application for Activation/Event- Port Authority of NSW Macquarie Pier

PART TWO

Your application has been assessed by Port Authority and found to be:

- (i) suitable for the location; and
- (ii) available on the event date requested.

To progress your application please check the boxes below and attach the required documentation:

	Licence
<input type="checkbox"/>	Please access our standard licence for event hire by following the link
<input type="checkbox"/>	By checking this box you confirm you have reviewed the standard licence and agree to its terms.
	Insurance
<input type="checkbox"/>	Certificate of Currency - Public Liability Insurance in excess of \$20,000,000.00 in the name of the Hirer and endorsed with the name of Newcastle Port Corporation trading as Port Authority of NSW as an insured/interested party.
<input type="checkbox"/>	Certificate of Currency - Workers' Compensation Insurance for any employees of the Hirer involved with the use of the Authority's Licence for this activation/event.
<input type="checkbox"/>	Certificates of Currency - Third Party Workers' Compensation for each Contractor
<input type="checkbox"/>	Certificate of Currency – Third Party Vehicle Insurance (if vehicle used at Venue)
	Site Management
<input type="checkbox"/>	Scaled site plan showing activation/event footprint – please note that all structures over 1.3m in height will require engineering certification after installation
<input type="checkbox"/>	Risk Assessment including Safe Working Method Statements (SWMS) for each contractor used in the activation or event
<input type="checkbox"/>	Risk Management Plan
<input type="checkbox"/>	Pedestrian & Traffic Management Plan
<input type="checkbox"/>	Event Management and Production Plan
<input type="checkbox"/>	Bump-in and Vehicle Management Plan
<input type="checkbox"/>	Waste Management Plan
<input type="checkbox"/>	Drone Usage Plan